

## WHAT HAPPENS TO YOUR CREDITS?

### Transfer Credit Evaluation

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Oklahoma State University, in conjunction with Oklahoma's other institutions of higher education develop transfer guides for academic planning when a student attends more than one school. OSU Transfer Credit Guides are not made for four-year institutions, only institutions with two-year programs in which students frequently transfer to OSU. If you have questions about how your credits transfer to OSU and/or how they may be used on your chosen degree plan, speak first with your academic adviser. You may need to show a course syllabus, catalog description, or other documentation for the class in question so a new evaluation can be made.

### Credit By Exam

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For students with advanced subject knowledge, the CLEP exam can help save money and time spent by allowing you to test out of freshman and sophomore level courses in which you feel you already know the material. The CLEP is designed to test a student's knowledge of college-level subjects. Students satisfying minimum scores will earn credit for equivalent courses. OSU does not charge tuition or fees for credit earned through examination. The only expense to the student is the actual cost of the exam. To schedule an exam, contact University Assessment and Testing in 107 UAT, 744-5958. For more information, visit <http://www.okstate.edu/assess>

#### Policy and Procedures

- Credit earned by examination will not be placed on a student's transcript until they have successfully completed 12 or more semester credit hours of academic work at OSU
- Credit will be recorded with a neutral grade of "P" (Pass) if the student earns the equivalent of a "C" or better on the examination. No grade is recorded if the student fails the exam
- The amount of credit which may be applied to a degree program is subject only to meeting the residence credit requirements of OSU
- A native speaker of a foreign language (one whose high school level instruction was conducted principally in that language) cannot earn credit toward graduation in lower-division (1000-2000 level) courses in that language. Under certain circumstances this policy may be waived. Students should contact the dean of their college for further information
- The student must need the course to meet some requirement for a certificate or degree being pursued at OSU

### Additional Resources

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The following websites offer resources to help you prepare for the CLEP including practice exams and study advice

- <http://www.collegeboard.com/clep>
- <http://www.istudysmart.com/partnerkey.asp?key=33>