

**TUTOR APPLICATION**  
**The Office of University Academic Services**

*Please print all information clearly*

Name \_\_\_\_\_ ID# \_\_\_\_\_

Local Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Best time to contact you \_\_\_\_\_ Email address \_\_\_\_\_

Major \_\_\_\_\_ Advisor \_\_\_\_\_

Degree(s) earned (University/Major/Year) \_\_\_\_\_

Are you a currently enrolled student?  Yes  No  
Do you currently work for OSU?  Yes  No If yes, how many hours per week? \_\_\_\_\_

Semester: Spring \_\_\_\_\_ Summer \_\_\_\_\_ Fall \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_ Cumulative GPA (minimum 3.0 required in 30 or more hours)

\_\_\_\_\_ Total number of hours completed at OSU (minimum 12, except for graduate students)

\_\_\_\_\_ GPA in OSU coursework

\_\_\_\_\_ Course prefix in which you wish to tutor

\_\_\_\_\_ Number of hours completed in this prefix

\_\_\_\_\_ 3.25 GPA in discipline to be tutored

**Exceptions may be made on a limited basis to the above criteria at the discretion of the Director of University Academic Services.**

List the numbers and titles of the courses you wish to tutor. You must have a grade of "A" or "B" in each course and its prerequisites.

COURSE	TITLE	COURSE	TITLE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List hours available for tutoring during the semester for which you are applying:  
(We prefer you only tutor from 8am to 5pm; some exceptions may be made per UAS Staff)

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

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**Academic Advisor's or Instructor's Recommendation:**

I recommend that my advisee/student, \_\_\_\_\_, serve as a paid tutor in the course(s) listed above.

\_\_\_\_\_  
Advisor or Instructor Signature                      Date

Please comment regarding this student's ability to serve as a tutor, including their knowledge of the discipline, communication skills, personality traits, future career goals, or any information, which might help the Office of University Academic Services match students with appropriate tutors.

\_\_\_\_\_

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*Please return this completed application, with current grade report or transcript to:*

*The Office of University Academic Services  
214 Student Union*